#### **Advisory Team:**

The advisory team is a group providing strategic vision and guidance to the organization. This can include religious, social, and organizational aspects. And this is by invite only.

## **Building & Infrastructure:**

A building and Infrastructure team is responsible for the construction, maintenance, and development of the masjid's physical infrastructure. This team oversees the planning, design, and construction phases, ensuring that the mosque's facilities meet the needs of the community. They may also be involved in renovation projects and routine maintenance to preserve the masjid's structural integrity and functionality. This team is also responsible for the Waqf which involves endowments and trusts. Its responsibilities include managing and maintaining the masjid's assets and ensuring that the resources are used for the benefit of the community.

#### **Children:**

A children's committee focuses on the well-being, education, and engagement of the younger members of the community. Activities may include organizing educational programs, youth activities, and events tailored to children. The committee may also work to create a welcoming and inclusive environment for children within the masjid, fostering a sense of community and religious education.

#### **Educational Services:**

The Educational Services Committee is responsible for enhancing the skills, knowledge, and spiritual development of the community members. They may organize training sessions, workshops, and educational programs to empower individuals in various aspects of life, including religious education, leadership skills, and personal development. This committee plays a key role in fostering a community that is informed, skilled, and spiritually connected.

## **Sisters Committee:**

The Sisters Committee focuses on addressing the specific needs and concerns of the female members of the community. Their roles include organizing womencentric programs, educational activities, and events within the masjid. This committee may also work on creating a welcoming and inclusive atmosphere for women, addressing their religious, social, and educational needs. Through their efforts, the Sisters Committee contributes to fostering a sense of community and providing support for women within the masjid.

#### **Youth Committee:**

A youth committee in a masjid focuses on engaging and supporting the youth of the community. The responsibilities of this committee include organizing youth programs, educational events, and social activities. They aim to create a positive and inclusive environment for the youth, fostering religious and cultural understanding while addressing the specific needs and challenges faced by the youth of the Muslim community.

## **Young Professionals:**

This team provides the environment for young professionals to collaborate, mentor and drive towards Islamic principles.

## **Facility Management:**

The Facility Management Team is responsible for overseeing and maintaining the physical facilities of the mosque. Their roles include ensuring the cleanliness, safety, and functionality of the premises. This team manages day-to-day operations related to the mosque's infrastructure, such as maintenance, repairs, and coordinating with external service providers. Their efforts contribute to creating a conducive and well-maintained environment for worship, community activities, and events within the masjid.

## Finance:

The Finance Team is responsible for managing the financial affairs. Their roles include budgeting, financial planning, and overseeing financial transactions. They ensure proper accounting practices, handle donations, and maintain transparent financial records. This team plays a crucial role in sustaining the financial health of the masjid, supporting its various activities, and ensuring responsible use of funds

in alignment with Islamic principles.

#### **IT Team:**

The IT team is responsible for managing and maintaining the information technology infrastructure. Their roles include managing the masjid's website, implementing and maintaining software systems, and providing technical support for various electronic devices. This team ensures that the masjid leverages technology effectively for communication, information dissemination, and administrative purposes. They contribute to creating a technologically efficient environment that aligns with the needs of the masjid and the community it serves.

## Jumu'ah (Friday Prayer Management)/ Events:

The Jumu'ah or Friday Prayer Management Team is responsible for organizing and overseeing the Friday congregational prayers. Their roles include coordinating the logistics of the Jumu'ah prayer, managing the prayer space, and ensuring a smooth and organized flow of the congregational activities. This team may also be involved in arranging guest speakers, providing information to the community, and addressing any logistical or administrative aspects related to the Friday prayer service. Their efforts contribute to the successful and orderly conduct of the weekly Jumu'ah prayers in the masjid and This should evolve in to an event management group.

## **Outreach Team:**

The Outreach Team is responsible for engaging with the broader community and promoting positive interactions. Their roles include organizing community events, educational programs, and initiatives to reach out to non-Muslims or those less involved in the mosque community. This team may also work on building interfaith relationships, addressing misconceptions about Islam, and fostering a spirit of inclusivity. The Outreach Team plays a vital role in connecting the masjid with the larger community and promoting a positive image of Islam.

## **Religious Affairs:**

The Religious Affairs Team is responsible for overseeing and facilitating religious activities within the community. Their roles include organizing religious classes,

lectures, and events, as well as providing guidance on matters related to Islamic teachings and practices. This team may also assist in coordinating religious ceremonies, addressing theological inquiries, and supporting individuals in their spiritual journey. Essentially, the Religious Affairs Team plays a central role in fostering the religious growth and well-being of the masjid's community.

## Sachse Quran Academy(SQA) / Islamic School

An Islamic school is an educational institution that integrates Islamic teachings into its curriculum, offering students a holistic education that combines standard academic subjects with Quranic studies, Arabic language, and Islamic ethics. These schools aim to nurture well-rounded individuals who excel academically while embodying Islamic values and principles. Through a blend of academic rigor and spiritual development, Islamic schools create an environment where students can grow intellectually, ethically, and spiritually.

## **Social Media and Marketing:**

The Social Media and Marketing team is responsible for promoting community events, programs and activities through various online and offline channels. They manage social media accounts, create content, and use marketing strategies to reach a wider audience. The team helps enhance the masjid's visibility, share important announcements and engage with the community, fostering better communication and participation in masjid related initiatives.

## **Security:**

The Security Team is responsible for ensuring the safety and well-being of the mosque's community members and its physical premises. Their roles include implementing security measures, monitoring entrances and exits, and being vigilant during congregational prayers and events. This team may collaborate with local authorities, develop emergency response plans, and conduct risk assessments to address potential security concerns. Ultimately, the Security Team plays a crucial role in maintaining a secure environment, allowing worshippers to practice their faith peacefully.

# **Recreation:**

This team will focus on recreation and sports initiatives to promote physical well-being and community bonding. Organizing sports events like soccer, basketball or other activities that align with islamic values is a great way to build camaraderie and a healthy community spirit.